



## *Immediate Job Opening*

**Job Title:** Director of Food Operations

**Job Summary:** The primary responsibility of the Director of Food Operations is to manage the programs, compliance, and personnel of the daily warehouse operations of the organization. Responsible for developing and implementing a comprehensive work plan to achieve department and organization business goals and objectives. Responsible for planning, directing, and controlling operational activities including receiving and distributing products in compliance with Feeding America, Department of Agriculture, OSHA, DOT Regulations and food bank policy, procedures and standards, and other government programs.

**Job Duties:**

- Provides leadership and performs supervisory responsibilities in accordance with company policy and applicable laws. Responsibilities include planning, assigning, and directing work; performance management of employees; addressing employee relations issues, and resolving problems.
- Collaborates with the Director of Operations in the development of annual department work plans, goals, objectives, reporting, and performance measurements
- Maintains receiving, warehousing, and distribution operations by initiating, coordinating, and enforcing program, operational, and personnel policies and procedures.
- Coordinate comprehensive logistical or reverse logistical functions for cold food life cycles, including acquisitions, distribution, internal allocation, delivery, recycling, reuse, or final disposition of resources.
- The Director of Food Operations is a key member of the Operations management team and works closely with the Inventory, Purchasing, and Transportation teams.

**Qualifications:**

- Bachelor's Degree, Business or Logistic Management preferred.
- Ten years of documented work experience in warehouse and food distribution management.
- Excellent communication skills, both written and verbal
- Computer skills preferred in Word, Excel, Microsoft Outlook, Primavera

**Rate of Pay:** \$45,000.00 (Commensurate with Experience)

**Job Closing Date:** until filled

Please complete an application and submit to Martha Cabrera, Human Resources Manager at 826 Krill Street, Corpus Christi, TX 78408.