



Immediate Job Opening

Job Title: Custodian - Full time position

Job Duties: This position plays a critical role in supporting daily operations by ensuring buildings are well-maintained, sanitary, and welcoming for employees, neighbors, and visitors.

- Maintain cleanliness of buildings and assigned areas, including offices, community rooms, common areas, and restrooms
- Perform routine cleaning tasks such as sweeping, mopping, vacuuming, and dusting
- Operate and maintain cleaning equipment, including floor scrubbers and buffers
- Clean, sanitize, and restock restrooms and related supplies
- Empty trash and recycling receptacles and dispose of waste properly
- Monitor cleaning supply levels and notify management when restocking is needed
- Identify and report maintenance, safety, or repair issues to management promptly
- Follow all safety procedures, guidelines, and workplace policies at all times

Qualifications:

- Minimum high school diploma or equivalent.
- One year of custodial or janitorial experience.
- Ability to speak, read, write and comprehend English
- Ability to organize work and time to meet deadlines.
- Attention to detail and ability to work independently.
- Ability to do heavy lifting (up to 50 pounds) safely.
- Ability to bend, squat and climb stairs.

Rate of Pay: \$12.00/hour

Job Closing Date: until filled

Please complete an application and submit to Martha Cabrera, HR Manager at 5442 Bear Lane Street, Corpus Christi, TX 78405.